

We encourage chapters to work with as many local participants as possible to help promote an active community, but occasionally travel arrangements are necessary.

Here are a few tips for keeping costs down and maximizing the participant's experience when planning travel.

Flights

- **Group Desk** - When booking travel for groups of 10 or more, airline group desks allow you to book an itinerary early without requiring the exact names for the tickets. Group itineraries also allow for name changes up to 72 hours* prior to travel. *exact time is airline dependent
- **Layovers** - Be considerate of participants when booking flights with layovers. While cost is one factor, consider the participant's comfort and try to minimize travel to one layover at most. Layovers should be not too long or short, taking into consideration an individual's mobility.
- **MSISOC (Military Severely Injured Joint Support Operations Center)** - TSA will provide security and airport assistance to disabled veterans and members of the armed forces. Email msijsoc@dhs.gov with detailed flight itinerary, name of passengers, mobility needs and contact information.

Lodging

- **Group/Non-Profit Rate** - Hotels often offer a non-profit rate as well as a discount for blocks of rooms of 7 or more. Contact individual hotels for more information.

Service Animals

- Confirm whether anyone is bringing a service animal, as the airline and hotel will need to be notified.