



Move United Nationals Bid Application

The following application is for the purpose of obtaining information about prospective sites for Move United's annual Nationals. The information received in this bid application will be used to evaluate whether a location is suitable for hosting the Move United Nationals with consideration for accessible venues and hotel properties as well as experience in event management, an understanding of the sport industry, support of the local community, and a local organizing committee's (LOC) ability to generate event sponsorships. The criteria will be reviewed by members of the Move United Competition Committee and the Move United staff.

Questions or comments:

If you should have any questions or comments, please contact Jessica Cloy, Move United Competition Manager at jcloy@moveunitedsport.org or 240.268.5380.

Nationals Cycles and Bid Deadline:

The Move United Nationals has moved to a 2-year cycle for the host city and LOC. It is the intention of the organization to move the event around the country every 2 years.

Bids for 2025-2026 and 2027-2028 will be accepted through September 15, 2023. If Move United receives a strong bid prior to the deadline, we reserve the right to move forward awarding the bid at an earlier date.



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Have you viewed the Move United Nationals Request for Proposal? Yes No

Years applying to host: 2025-2026 2027-2028

HOST CITY INFORMATION:

Host city and state:	
Population:	
Metro Area:	
Local Media:	
Major airport(s) serving the host city/metro area:	
Average temperature during the month of July (High / Low):	

HOST ORGANIZATION INFORMATION:

Local Host Organization Legal Name: _____

Type of organization (Move United Member Organization, nonprofit, corporate, CVB, Sports Commission, etc.): _____

Street Address 1:	
Street Address 2:	
City:	
State:	
Postal Code:	
Website:	
Social Media Handles:	

Year organization established: _____

Primary funding source(s): _____

Name and year of sporting events previously hosted: _____



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Level of volunteer and community support (Low, Medium, High):_____

Event specific supporting organizations (Name of organization(s) and role(s)):

Ongoing local partners and collaborations:_____

Ongoing national partners and collaborations:_____

LOCAL ORGANIZING COMMITTEE INFORMATION:

Local Event Lead Name:	
Local Event Lead Work Phone Number:	
Local Event Lead Cell Phone Number:	
Local Event Lead Email:	

Local Event Lead Background and Experience:_____



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Please list information regarding individuals to oversee the main areas of the event. (Title may vary). These are interested individuals you have in mind at the current time. An individual may fill more than one role. If no one has been identified for one of the roles listed, please state that, however, leaving many areas blank is not favorable.

Role	Coordinator Name & Contact Information (Cell Phone Number & Email Address)	Background/Experience (adaptive sports specific, if relevant to role)
Administration / Registration Coordinator		
Awards, Merchandise, and Shirts Coordinator		
Hospitality Coordinator (Food, Beverage, & Transportation)		
Host Hotel & Venues Coordinator		
Logistics Coordinator		



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Role	Coordinator Name & Contact Information (Cell Phone Number & Email Address)	Background/Experience (adaptive sports specific, if relevant to role)
Marketing & Outreach / Public Relations Coordinator		
Medical / Risk Management Coordinator to include local Sports Medicine Team support		
Revenue Development and Vendor Coordinator		
Special Events & Production Coordinator (Welcome / Closing Celebration, socials, educational events)		
Volunteer Coordinator		
Archery Coordinator To serve as liaison for local officials and with national sport lead		



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Role	Coordinator Name & Contact Information (Cell Phone Number & Email Address)	Background/Experience (adaptive sports specific, if relevant to role)
Paratriathlon Coordinator To serve as liaison for local officials and with national sport lead		
Para Powerlifting Coordinator To serve as liaison for local officials and with national sport lead		
Shooting (Air Rifles) Coordinator To serve as liaison for local officials & with national sport lead		
Swimming Coordinator To serve as liaison for local officials and with national sport lead		
Track & Field Coordinator To serve as liaison for local officials and with national sport lead		
Wheelchair Tennis Coordinator To serve as liaison for local officials and with national sport lead		



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EVENT INFORMATION:

Requested dates in July. **Preference for the third week of July.

Start Date Year 1:_____

Start Date Year 2:_____

End Date Year 1:_____

End Date Year 2:_____

My dates are flexible: Yes No

Host hotel:

Table with 2 columns and 7 rows: Host Hotel name, Street, City, State, Zip Code, Key Contact Name, Key Contact Primary Phone Number, Key Contact Email, Host Hotel Website.

Total number of rooms available at peak of the event:_____

Accessible rooms available? Yes No If yes, how many?_____

Proposed daily rate and additional taxes & fees:_____

Is breakfast included with hotel rate? Yes No If no, what is the cost?_____

Host hotel shuttle to and from airport? Yes No If yes, what is the cost?_____

If yes, is shuttle accessible? Yes No

Are there restaurants within walking distance of host hotel? Yes No

Is meeting space available? (Minimum 2000 sq ft) Yes No

Daily parking fee?_____

Parking fee for large vehicles (passenger/cargo van, box truck, trailer, bus)?_____

Swimming pool onsite? Yes No

Number of elevators to: Guest rooms_____

Meeting space_____



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Alternative Hotel (if applicable)

Alternative Hotel name:	
Street:	
City, State, Zip Code:	
Key Contact Name:	
Key Contact Primary Phone Number:	
Key Contact Email:	
Alternative Hotel Website:	
Distance from host hotel:	
Distance from main venue(s):	

Medical Facilities

Major medical center name:	
Street	
City, State, Zip Code	
Distance from host hotel:	
Distance from main venue(s):	
Medical center website:	



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Sport Venues:

Please review the Blueprint Appendix in the Request for Proposal for venue requirements before completing the grid below. All venues will be verified by Move United during the site visit, if applicable.

Sport	Venue Name & Website	Venue Address & Distance from Host Hotel	Venue Highlights
Archery			
Paratriathlon			
Para Powerlifting			
Shooting			
Swimming			
Track & Field			
Wheelchair Tennis			



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Budget and Sponsorship

How will the Host Organization support the event (grants, sponsorship, cash contributions, value in kind, manpower, etc.)? _____

Have sponsors been identified? Yes No

If yes, who? _____

If the bid is selected, both parties will work together to create an overall event budget accordingly.

ADDITIONAL INFORMATION:

Why is your organization a good fit to host Nationals?

What is the legacy you'd like to see for your city as well as the country around the Move United Nationals if the bid is selected?

What is your culture around diversity and access?



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Please include any additional information you feel would be helpful.

Do you have any questions for Move United at this time?



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Applicant Name:	
Applicant Phone Number:	
Applicant Email Address:	

Applicant Signature:_____

Title:_____ Date submitted:_____

Bid applications for the 2025-2026 and 2027-2028 cycles of the Move United Nationals must be received by the Move United by September 15, 2023. If Move United receives a strong bid prior to the deadline, we reserve the right to move forward awarding the bid at an earlier date.

Please note: If your bid is selected, a more detailed Event Plan will be requested to include the following areas: budget and sponsorship, final venue list, marketing and outreach goals, and a meal and logistics plan. A Memorandum of Understanding will also be created and signed between the Local Host and Move United.

All documents should be emailed to:

Move United
Jessica Cloy, Competition Manager
jcloy@moveunitedsport.org