



**The Hartford Nationals  
conducted by Move United  
Bid Application**

The following application is for the purpose of obtaining information about prospective sites for The Hartford Nationals conducted by Move United. The information received in this bid application will be used to evaluate whether a location is suitable for hosting The Hartford Nationals. Move United is looking for a progressive partner focused on access and opportunity for all with sophisticated and accessible venues and hotel properties with experience in event management. We are looking for a partner with experience in sport event management, local community support, the ability to develop, lead, and manage a Local Organizing Committee, and the ability to generate local event sponsorships, resources, and media opportunities. The criteria will be reviewed by members of the Move United staff and the Move United Competition Committee.

**Questions or comments:**

If you should have any questions or comments, please contact Jessica Cloy, Move United Competition Manager, at [jcloy@moveunitedsport.org](mailto:jcloy@moveunitedsport.org) or 240.268.5380.

**Nationals Cycles and Bid Deadline:**

The Hartford Nationals operates on a 2-year cycle for the host city and LOC. It is our goal to move the event around the country every 2 years.

Bids for 2027-2028 are being accepted through August 22, 2025. If Move United receives a strong bid prior to the deadline, we reserve the right to move forward awarding the bid at an earlier date.

Have you viewed The Hartford Nationals Request for Proposal? ☐ Yes ☐ No

Years applying to host: ☐ 2027-2028 ☐ Other \_\_\_\_\_

**HOST CITY INFORMATION:**

Host city and state:	
Population:	
Metro Area:	
Local Media:	
Major airport(s) serving the host city/metro area:	
Average temperature during the month of July (High / Low):	

**HOST ORGANIZATION INFORMATION:**

Local Host Organization Legal Name: \_\_\_\_\_

Type of organization (Move United Member Organization, nonprofit, corporate, CVB, Sports Commission, City Government, etc.): \_\_\_\_\_

Street Address 1:	
Street Address 2:	
City:	
State:	
Postal Code:	
Website:	
Social Media Handles:	

If awarded the bid, would the host organization be willing to place in ad in Move United magazine to advertise the event? ☐ Yes ☐ No

Year organization established: \_\_\_\_\_

Primary funding source(s): \_\_\_\_\_

Name and year of sporting events previously hosted as well as the scale of the event (Local, National, or International): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Level of volunteer and community support (Low, Medium, High):\_\_\_\_\_

\_\_\_\_\_

Event specific supporting organizations (Name of organization(s) and role(s)):

\_\_\_\_\_

\_\_\_\_\_

Ongoing local partners and collaborations:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ongoing national partners and collaborations:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**LOCAL ORGANIZING COMMITTEE INFORMATION:**

Local Event Lead Name:	
Local Event Lead Work Phone Number:	
Local Event Lead Cell Phone Number:	
Local Event Lead Email:	

Local Event Lead Background and Experience as related to the bid:\_\_\_\_\_

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**EVENT INFORMATION:**

Requested dates in July. \*\*Preferred weeks listed below.

- 2027 preferred dates: July 10-16 or July 17-23
- 2028 preferred dates: July 15-21 or July 22-28

Start Date Year 1:\_\_\_\_\_

Start Date Year 2:\_\_\_\_\_

End Date Year 1:\_\_\_\_\_

End Date Year 2:\_\_\_\_\_

My dates are flexible: ☐Yes ☐No

**Host hotel:**

Host Hotel Name:	
Street:	
City, State, Zip Code:	
Key Contact Name:	
Key Contact Primary Phone #:	
Key Contact Email:	
Host Hotel Website:	
Distance from Airport:	

Total number of rooms available at peak of the event (Friday – Monday):

2 Queens:\_\_\_\_\_

King:\_\_\_\_\_

Accessible rooms available? ☐Yes ☐No If yes, how many?\_\_\_\_\_

Are there refrigerators in each room: ☐Yes ☐No

Proposed daily rate and additional taxes & fees:\_\_\_\_\_

Is breakfast included with hotel rate? ☐Yes ☐No If no, what is the cost?\_\_\_\_\_

Is parking included with hotel rate? ☐Yes ☐No If no, what is the cost?\_\_\_\_\_

Host hotel shuttle to and from airport? ☐Yes ☐No If yes, what is the cost?\_\_\_\_\_

If yes, is shuttle accessible? ☐Yes ☐No

Are there restaurants within walking distance of host hotel? ☐Yes ☐No

Is meeting space available? ☐ Yes ☐ No

Total square feet of meeting space: \_\_\_\_\_

Link to hotel meeting space map: \_\_\_\_\_

Swimming pool onsite? ☐ Yes ☐ No

Number of elevators to: Guest rooms \_\_\_\_\_ Meeting space \_\_\_\_\_

**Alternative Hotel (if applicable)**

Alternative Hotel Name:	
Street:	
City, State, Zip Code:	
Key Contact Name:	
Key Contact Primary Phone #:	
Key Contact Email:	
Alternative Hotel Website:	
Distance from host hotel:	
Distance from main venue(s):	

**Medical Facilities**

Major Medical Center Name:	
Street	
City, State, Zip Code	
Distance from Host Hotel:	
Distance from Main Venue(s):	
Medical Center Website:	
Sports Medicine Provider for the Event:	

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Please list information regarding individuals to oversee the main subcommittee areas of the event alongside Move United. (Title may vary). These are interested individuals you have in mind at the current time. Leaving areas blank is not favorable.

Role	Coordinator Name & Contact Information (Cell Phone Number & Email Address)	Background/Experience (adaptive sports specific, if relevant to role)
Administration / Registration / Awards Coordinator		
Audio / Visual Information Technology Coordinator		
Education Sessions & Clinics		
Hospitality Coordinator (Socials, Meal Plan, and Local Resources)		
Host Hotel & Venues Coordinator		

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<b>Role</b>	<b>Coordinator Name &amp; Contact Information (Cell Phone Number &amp; Email Address)</b>	<b>Background/Experience (adaptive sports specific, if relevant to role)</b>
Logistics and Transportation Coordinator		
Marketing & Communications / Outreach Coordinator		
Revenue Development (Vendors, Sponsors, In-Kind)		
Risk Management (Medical, Weather, Security)		
Special Events & Production Coordinator (Welcome Ceremony / Closing Celebration)		
Volunteers & Human Resources Coordinator		

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<b>Role</b>	<b>Coordinator Name &amp; Contact Information (Cell Phone Number &amp; Email Address)</b>	<b>Background/Experience (adaptive sports specific, if relevant to role)</b>
Archery Coordinator To serve as liaison for local officials and with national sport leads		
Boccia Coordinator To serve as liaison for local officials and with national sport leads		
Para Powerlifting Coordinator To serve as liaison for local officials and with national sport leads		
Paratriathlon Coordinator To serve as liaison for local officials and with national sport leads		
Shooting (Air Rifles) Coordinator To serve as liaison for local officials and with national sport lead		
Swimming Coordinator To serve as liaison for local officials and with national sport leads		



Track & Field Coordinator To serve as liaison for local officials and with national sport leads		
Wheelchair Tennis Coordinator To serve as liaison for local officials and with national sport leads		

**Do all of the suggested leads listed above have the time to commit and are fully aware of their specific roles and responsibilities?**

☐ Yes      ☐ No

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### Sport and Event Venues:

Please review the Blueprint Appendix in the Request for Proposal for venue requirements before completing the grid below. All venues will be verified by Move United during the site visit, if applicable. Helpful hint: Provide overview maps (google maps) of each proposed venue.

Sport	Venue Name & Website	Venue Address & Distance from Host Hotel	Venue Highlights
Archery			
Boccia			
Para Powerlifting			
Paratriathlon			
Shooting			
Swimming			
Track & Field			
Wheelchair Tennis			
Welcome Ceremony			
Closing Celebration			

**Budget and Sponsorship**

How will the Host Organization support the event financially (grants, sponsorship, cash contributions, value in kind, manpower, etc.)? \_\_\_\_\_  
\_\_\_\_\_

Have sponsors been identified? ☐Yes ☐No

If yes, who? \_\_\_\_\_  
\_\_\_\_\_

If the bid is selected, both parties will work together to create an overall event budget accordingly.

**ADDITIONAL INFORMATION:**

Why is your organization a good fit to host The Hartford Nationals?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the legacy you'd like to see for your city as well as the country around The Hartford Nationals if the bid is selected?

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\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

What is your culture around access and opportunity for all?

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Please include any additional information you feel would be helpful.

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Do you have any questions for Move United at this time?

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Applicant Name:	
Applicant Phone Number:	
Applicant Email Address:	

Applicant Signature:\_\_\_\_\_

Title:\_\_\_\_\_ Date submitted:\_\_\_\_\_

Bids for 2027-2028 are being accepted through August 22, 2025. If Move United receives a strong bid prior to the deadline, we reserve the right to move forward awarding the bid at an earlier date.

Please note: If your bid is selected, a more detailed Event Plan will be requested to include the following areas: budget and sponsorship, final venue list, marketing and outreach goals, and a meal and logistics plan. A Memorandum of Understanding will also be created and signed between the Local Host and Move United.

**All documents should be emailed to:**

Move United  
Jessica Cloy, Competition Manager  
jcloy@moveunitedsport.org