INSERT ON ORGANIZATION LETTERHEAD

Date

To Whom It May Concern,

[ORGANIZATION NAME] is a partner with Move United on the VA-SPORTS-25 training grant, for [NAME OF PROGRAM] training and education programs taking place at [HOST LOCATION].

These Veteran specific training activities will support services to Veterans and members of the Armed Forces with disabilities who are working with Move United and [ORGANIZATION NAME] between October 1, 2025 and September 30, 2026. We support and believe that this training will improve the quality, safety and availability of adaptive sports for Veterans and Service Members with disabilities both nationwide and specifically in my region.

[ORGANIZATION NAME] does not plan to conduct these activities as part of any other VA-SPORTS-25 application. Travel expenses will not be provided to VA employees participating in the training.

Sincerely,

(ACTUAL SIGNATURE HERE)

NAME

TITLE